GANNON
UNIVERSITY
Erie, Pennsylvania

Programs in Educational Leadership

APPLICATION FOR PERMISSION TO REGISTER FOR A GRADUATE INTERNSHIP

Principal K-12 Certification Program

This is the official application for requesting authorization to register for a Gannon University approved internship in the Education Leadership Program. After the student receives a copy of this application showing the internship has been approved, the STUDENT must pay all University fees and contact the Scheduling Office to complete registration for the internship. Submission of this form will not register a student for the internship. REGISTRATION MUST BE COMPLETED PRIOR TO THE PROJECTED DATE OF THE INTERNSHIP.

A description of the professional internship action plan that the applicant is to undertake must be attached before submitting this form for approval.

I. Educational Data

Name: _____ **Student Identification Number**: _____
Last First M.I.

Address During Internship:

_____
Street City State Zip

Home Address (if other than above):

_____
Street City State Zip

Home Phone: (____)_____ **Email Address**: _____

Program Major: Principal Certification **Anticipated Program Completion Date:** _____

II. Internship Data

( ) Fall Semester ( ) Spring Semester ( ) Summer Semester

Course Number: GEDU 728 **Course Section Number**: _____ **Course Title**: Principal Internship **Number of Credits**: 03 .

Proposed Site Supervisor/Title:_____

Internship Site:_____ **Phone Number**: (____)_____

Address:_____
Street City State Zip

Internship Period: *Starts*: _____ / _____ / _____ *Ends*: _____ / _____ / _____

Number of Weeks: _____ **Daily:** from _____(am/pm) to _____(am/pm)

III. Internship Approval (The following signatures must be obtained in sequence)

Student's Signature: _____ **Date**:_____

Site Supervisor's Signature: _____ **Date**:_____

Superintendent's Signature: _____ **Date**:_____
(It is up to the student to determine if the Internship must be approved by the Superintendent/Board of Education)

Director's Signature: _____ **Date**:_____
(Gannon University, Programs in Educational Leadership)