



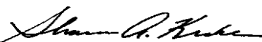
Financial Aid Office
 109 University Square
 Erie, Pennsylvania 16541-0001
 (814) 871-7337 toll free 1.800.GANNON-U
 Fax (814) 871-5826

INDEPENDENT STUDENT

Your FAFSA was selected for a review process called “Verification.” According to Federal Regulations (34CFR, Part 668), we are required to verify the information you provided on the FAFSA. **Your 2018-2019 financial aid will not be processed until you submit all items checked below:**

- ___ 1. **You** must request a Return Transcript of **your** Federal Income Tax form for 2016 from the Internal Revenue Service (see enclosure for instructions).
 - If you are married and filed separately, a Return Transcript is also required from your spouse.
 - If you did not file a 2016 tax return with the IRS we will need a Verification of Non-filing Letter (confirmation that the tax return has not yet been filed) from the IRS or other relevant tax authority dated on or after October 1, 2017
 - Residents of the Virgin Islands or Puerto Rico are unable to utilize the IRS Data Retrieval Tool. You must request a Return Transcript from your local IRS office.
- ___ 2. A copy of all 2016 W-2 forms, Schedule C, and/or K-1’s and those of your spouse (if applicable).
- ___ 3. The enclosed 2018-2019 Independent Verification Worksheet completed and signed.
- ___ 4. The enclosed 2018-2019 Additional Income Information Form completed and signed.
- ___ 5. The enclosed Statement of Educational Purpose completed and signed.
- ___ 6. Other: _____

Options to return all requested documents:
Fax to Gannon’s Financial Aid Office at 814-871-5826
Email to turner016@gannon.edu
Mail in the enclosed postage-paid return envelope

Sharon A. Krahe

 Director of Financial Aid

Gannon ID _____