Financial Aid Office
109 University Square
Erie, Pennsylvania 16541-0001
(814) 871-7337 • toll free 1.800.GANNON-U
Fax (814) 871-5826

DEPENDENT STUDENT

_____ _____

_____& Parent

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Your FAFSA was selected for a review process called "Verification." According to Federal Regulations (34CFR, Part 668), we are required to verify the information you submitted on the FAFSA. Your 2016-2017 financial aid will not be processed until you submit the following information:

_____ 1. Your **parent** must use the IRS Data Retrieval Tool on the FAFSA to import **their** 2015 income information or request a Return Transcript of **their** Federal Income Tax form for 2015. (See enclosure for instructions).

_____ 2. A copy of your **parent**(s) W2(s), K-1 form(s), and/or Schedule C for 2015 *if applicable*.

_____ 3. You must use the IRS Data Retrieval Tool on the FAFSA to import **your** 2015 income information or request a Return Transcript of **your** Federal Income Tax form for 2015. (See enclosure for instructions).

_____ 4. A copy of **your** W2(s), K-1 form(s), and/or Schedule C for 2015 *if applicable*.

_____ 5. The enclosed 2016-2017 Dependent Verification Worksheet, completed and signed by the student and at least one parent.

_____ 6. The enclosed 2016-2017 Additional Income Information Form, completed and signed by the student and at least one parent.

_____ 7. The enclosed Statement of Educational Purpose, completed and signed by the student.

_____ 8. Other: _____

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Options to return all requested documents:

Mail in the enclosed postage–paid return envelope
Fax to Gannon's Financial Aid Office at 814-871-5826
Email to turner016@gannon.edu

Sharon Krahe

Director of Financial Aid